

October 20, 2025

From: Skilled Trades Ontario or Ministry mailbox

Subject: **Training Delivery Agent Advisory – New Schooling Preferences Feature**

What is happening?

Starting October 16, 2025, the Skilled Trades Ontario (STO) Portal introduced a new Schooling Preferences feature. Apprentices will now select their schooling preferences during the registration process in the portal. This includes choosing their preferred Training Delivery Agent (TDA), campus, and training mode (full-time, part-time, or virtual).

Existing apprentices with portal accounts will also be able to add and/or update a schooling preference.

This enhancement is designed to improve client self-service, reduce administrative delays, and ensure accurate data flow between systems.

What does this mean for TDAs?

- The schooling preference release in the STO Portal does not impact or change the restricted scheduling process for TDAs. TDAs are to continue working with their local offices regarding the manual scheduling process for restricted classes.
- The Ministry will continue to work with TDAs for scheduling classes and issuing offers. Your role continues to focus on delivering in-class training and maintaining accurate program and campus information in EOIS-APPR.
- STO will administer the schooling preference functionality and manage client inquiries related to this process.

Action Required:

Please advise apprentices who have not yet entered their schooling preferences to log in to the STO Portal and submit them as soon as possible. This will help ensure timely scheduling and better coordination with sponsors and training institutions.

Where can I find more information?

Visit the [STO website](#) for updates and resources.