

## Better Jobs Ontario Feepayer Application and Email Attestation

Fields marked with an asterisk (\*) are mandatory.

### Service Provider Use Only

Case Reference

## Section 1: Participant Information

For use only by the Better Jobs Ontario applicants who identify as “Feepayers”, as defined by 2.8.2 of the Better Jobs Ontario Program Guidelines.

**Note:** Individuals, including Feepayers, that begin skills training before being approved by the ministry are not eligible for the Better Jobs Ontario program.

### Participant Details

Last Name\*

First Name\*

Social Insurance Number\*

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Date of Birth\*

Status in Canada\* ☐ Canadian Citizen ☐ Permanent Resident

Contact Information

Email

**Primary Phone Number\***  
☐ Home    ☐ Mobile    ☐ Other  
Telephone Number

Section 2: Skills Training Request Information

Institution Information

Training Institution Name\*

Training Institution Address\*

\*

## Course/Program Information

Course/Program Name\*

Start Date\*

End Date\*

Breaks in Training:

Start Date

End Date

Add

Remove

## Section 3: Declarations and Consent

### Feepayer Declaration

I,  declare, as a feepayer, for the purposes of admission to

Employment Ontario's (EO) Better Jobs Ontario program, that I am responsible for all costs related to my skills training and will not receive any financial assistance from the ministry for the duration of this course/program, including but not limited to:

- Tuition
- Associated school fees (e.g. registration fees, examination fees)
- Books and materials
- Transportation
- Living expenses

### Notice of Collection of Personal Information

Your personal information collected on this form and in other communications related to Better Jobs Ontario Feepayer is collected by the Ministry of Labour, Immigration, Training and Skills Development (the "ministry"), under the authority of subsection 15(1) of the *Ministry of Training, Colleges and Universities Act*, for the purposes set out below in this Notice of Collection of Personal Information

Better Jobs Ontario Feepayer is delivered by your Employment Service (ES) / Integrated Employment Service (IES) provider under an agreement with the ministry. Your personal information will be collected from and disclosed to your ES/IES provider by the ministry for the purpose of program delivery. The ministry may also use contractors, auditors, agents, or other authorized third parties to administer the program, and may disclose your personal information to these contractors, auditors, agents, or other third parties where necessary for that purpose.

The Ministry will use your personal information to determine the type of service or support and amount of financial assistance you may be eligible for. In order to make this determination, the ministry may also collect your personal information from and disclose your personal information to:

- your training institution, for the purpose of determining the appropriate skills training program for your needs;

- the Government of Canada, for the purpose of verifying your eligibility for Employment Insurance (EI) benefits;
  - the Family Responsibility Office, for the purpose of verifying the amount and status of your child or spousal support obligations; and
- the Ministry of Colleges, Universities, Research Excellence and Security for the purpose of verifying your eligibility for the Ontario Student Assistance Program. The ministry will also use your personal information to monitor and support your progress in and completion of your skills training program. This may include assessing whether the services, supports and amount of financial assistance you are receiving continue to be suitable for your circumstances, and making any appropriate adjustments. Monitoring may also include prevention and detection of any overpayments of financial assistance.

Your personal information will be used by the ministry to assess the performance of your ES/IES provider. This will include assessing its effectiveness, efficiency, and customer service results; and monitoring, inspecting, investigating, auditing, and enforcing your ES/IES provider's compliance with its agreement with the ministry.

The ministry may also use your personal information to plan, evaluate, monitor, and otherwise administer the Better Jobs Ontario Feepayer program. This may include conducting surveys, and conducting policy and statistical analysis and research related to all aspects of Better Jobs Ontario Feepayer. You may be contacted to request your voluntary participation in surveys.

If you are a client of, or applying to, the Ontario Disability Support Program (ODSP) or Ontario Works (OW), the ministry will provide your personal information to the Ministry of Children, Community and Social Services (MCCSS), under the authority of subsection 15(4.2) of the *Ministry of Training, Colleges and Universities Act*, and under section 72.1 of the *Ontario Works Act, 1997*, and section 53.1 of the *Ontario Disability Support Program Act, 1997*. The ministry also collects your personal information on behalf of MCCSS under the authority of section 72.1 of the *Ontario Works Act, 1997*, and section 53.1 of the *Ontario Disability Support Program Act, 1997*; and collects personal information from MCCSS under subsection 15(1) of the *Ministry of Training, Colleges and Universities Act*. The ministry and MCCSS exchange personal information for the purposes of delivering ODSP, OW, and Employment Ontario services, and for policy analysis, planning, and evaluation of those programs and services.

Better Jobs Ontario Feepayer may be funded by the ministry, in part, with funds provided by the Government of Canada under the Canada-Ontario Labour Market Development Agreement or the Canada-Ontario Workforce Development Agreement (collectively, the "Labour Market Transfer Agreements or "LMTAs"). Canada and Ontario exchange personal information pursuant to the LMDAs for the purposes of monitoring and evaluating the quality, outcomes, and delivery of EI benefits and Ontario programs funded under the LMTAs. The disclosure of personal information to and collection of personal information from Canada is necessary for the administration of the LMTAs and is consistent with clause 42(1)(e) of the *Freedom of Information and Protection of Privacy Act*. Your social insurance number is collected on this form in accordance with section 76.29 of the Employment Insurance Regulations, SOR/96-332, for the purpose of facilitating this information exchange with the Government of Canada.

For more information about the collection and use of your personal information to administer with respect to Better Jobs Ontario Feepayer, you can contact the Manager, Employment Ontario Contact Centre, in writing at the Ministry of Labour, Immigration, Training and Skills Development, 33 Bloor Street East, 2nd Floor, Toronto, Ontario M7A 2S3, by email at [contactEO@ontario.ca](mailto:contactEO@ontario.ca), or

by phone at 1-800-387-5656. For the hearing impaired, Adaptive Technology Services (TTY) is available at 1-866-533-6339.

I, , declare that the information I have provided to the ministry on this application and supporting documentation is true, accurate and complete in every respect; if it is not, I acknowledge that I may be required to repay some or all of the financial assistance paid to me by the ministry. I have read and understood the information provided in this application package including the Notice of Collection of Personal Information (NOC), and I consent to the direct and indirect collection, use, and disclosure of my personal information for the purposes set out in the NOC.

**Name**

**Date**

Please note the signatory of this form should also be the individual who submits the completed form to the service provider.

<b>Integrated Employment Service / Employment Service Provider Use Only</b>	
Caseworker Name	
Service Provider Site Name and Location	
SP Caseworker Phone Number:	
SP Caseworker Email:	
Date Reviewed:	
Date Submitted to Ministry	